



Integrated Neurology, PA
Madhureeta Achari, MD
1411 Heights Blvd.
Houston, Tx 77008

Integrated Neurology PA Membership Agreement

Integrated Neurology PA is a Membership practice. To be a Member of our practice, each patient pays a Membership Fee. This is a fee paid directly by the Member. For Members new to the practice, an Introductory Membership is available, which covers the first three months of Membership. After the introductory period, Memberships may be continued on a Quarterly or Yearly basis. The Membership Fee provides access to practice; it does not cover appointment or procedure fees which are charged separately. The Membership model allows Dr. Achari to spend more time directly with each patient and continue to provide the level of care that makes her practice unique.

This Membership Agreement ("Agreement") is entered into by Integrated Neurology PA ("Organization") and the party named below ("Member").

Membership is considered active while the Membership Fee is currently paid.

Integrated Neurology requires active Membership for access to services.

These include, but are not limited to:

- Making and managing appointments
- Obtaining a prescription or prescription refill
- Having tests ordered
- Having procedures performed at Integrated Neurology PA
- Coordinating care with other physicians

Appointments may only be made, changed, or attended for those with an active Membership.

The Introductory Membership begins on the date of the Member's initial appointment. It lasts for three calendar months and is due three days before your first appointment. The Introductory Membership provides the opportunity to determine if Integrated Neurology is an appropriate fit for a new Member. After the Introductory Membership period, the Membership transitions to a Full Membership which is billed and paid for on one of two distinct schedules; Quarterly or Yearly. Memberships fees are never prorated; Memberships may not be stopped and restarted or "paused". Membership fees are non-refundable.

Membership invoices are due on the date following the end of the last payment period. Invoices are sent 2 weeks prior to the Membership due date. Members may pay the invoice as soon as it is received, or at any time up to and including the due date. Invoices not paid by the due date will incur late fees. Memberships more than 45 days overdue will be considered canceled, and the member will no longer be considered a part of the practice.



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Members may cancel their Membership at any time, please contact the front office to notify Integrated Neurology PA of your desire to cancel.

Integrated Neurology PA limits Membership enrollment. Once a Membership is cancelled, there is no guarantee of future Membership, and if available, may entail a significant wait until space in the practice is available.

Membership Details

Introductory

The Introductory Membership Fee is only offered to Members new to the practice, is valid for three calendar months, and is only offered to a Member once. Payment for the Introductory Membership is three days before the first appointment. After the term for the Introductory Membership, a member may directly transition to Full Membership or exit the practice. Introductory Memberships provide one-time introductory savings for new members.

Quarterly

The Full Membership fee may be paid Quarterly. The Quarterly Membership is defined as three consecutive calendar months.

Quarterly Memberships are for Members who intend to access the practice for less than a year or are unsure how long they would like to stay with the practice

Yearly

The Full Membership fee may also be paid Yearly. The Yearly Membership is defined as one calendar year. This plan provides savings over the Quarterly Membership.

Payment

Membership Fees are paid via online payment services. Members are strongly encouraged to keep a card on file with our payment service to enable automatic billing for Membership. This will assist with timely payment, minimizing late fees and unintentional cancellation. Please contact the front office should you require alternative payment methods.

Changing Options

Members on Quarterly payment schedules may change to a Yearly schedule when their current Membership period ends. Please contact the front office to discuss changing.

Returning Members

If any Membership is canceled, the Member is only eligible for the Yearly Membership if they wish and are able to return to the practice. Return is always contingent on the practice having the capacity to re-admit them.



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Financial and Payment Policy

Payment is required at the time of service. For virtual appointments, payment must be made prior to the beginning of the appointment.

It is your responsibility to ensure that your account is paid in a timely manner. Integrated Neurology is a direct-pay practice; we are not affiliated with any insurance networks, federal or commercial, and we cannot file a claim on your behalf. We can supply you with a superbill upon request, please contact the front office to request one. You may keep a card on file with our online payment platforms to be charged for services. Please contact the front office should you require alternative payment methods.

We are committed to providing you with quality medical care. Our professional fees have been determined through careful consideration. We believe these fees are reasonable for the type and quality of the services we provide.

In some cases, services provided by other facilities may be covered by your insurance. We are happy to store your insurance information and pass it along to other providers when we order testing or to pharmacies when we send a prescription. You are responsible for supplying us with accurate and current insurance information and notifying us when it changes. Failure to provide accurate information and keep it current may cause issues with insurance coverage of testing and medications.

Late Fees

A 1.5% late fee will be assessed for invoices 15 days overdue. An additional 1.5% will be added each additional 30 days until the invoice is paid. Memberships that are 45 days outstanding are considered abandoned, and the Membership will be subject to cancellation. Once a Member incurs late fees twice, they will be required to maintain a valid card on file for future Membership Fee payments. Only active Members may schedule, change, or attend appointments.

Cancellation and No-Show Policy

If medical appointments are canceled within 2 business days of the appointment or if the member fails to attend a scheduled appointment, the member will be subject to a \$150 administrative fee. If procedure appointments are canceled within 2 business days of the procedure or if the patient member fails to attend the scheduled procedure, the member will be subject to a \$200 administrative fee.

Any accounts with an outstanding balance must be paid prior to any additional services being rendered. Existing appointments may be canceled, and no appointments will be scheduled for Members with balances more than 45 days past due. Accounts are also subject to review for collections if they have an outstanding balance for 3 calendar months.



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Agreement Amendment and Modification

This Agreement may be amended, modified, or updated from time to time by Integrated Neurology PA. The then-current version of this Agreement will at all times be available at <https://integratedneurology.com/MembershipAgreement> and will supersede all prior versions upon its effective date.

Members will be notified by email when any amendment, modification, or update is made. Such notice will direct Members to the then-current version of this Agreement, where the details of the changes will be available for review.

By entering into this Agreement, each Member acknowledges and agrees that the Agreement may be amended as provided in this Section and prospectively agrees to be bound by any such amendments, modifications, or updates following notice.

If a Member does not agree to any amendment, modification, or update, the Member may terminate this Agreement in accordance with its termination provisions. Continued performance under, access to, or use of the services governed by this Agreement after the effective date of any amendment constitutes acceptance of the amended Agreement.

No amendment will apply retroactively to alter rights, obligations, liabilities, or claims that accrued before the amendment's effective date, unless expressly stated otherwise and permitted by applicable law.

Members agree that they will:

- Abide by the Integrated Neurology Cancellation Policy
- Pay for appointments and all other services as specified

While an active Membership is required for the services of Integrated Neurology PA. It does not imply or confer any guarantees or warranties, tangible or intangible, of any kind. By signing below, the Member confirms that they have read, understood, and agreed to the terms and conditions outlined in this Agreement.